

Business Advisory Council Protocol

Goal: Increasing the communication between the private business sphere and the local school districts to create better curriculum that is college and career readiness based, as well as increasing productivity in the programs Project RISE created.

What is it?: The Business Advisory Council is a forum for interaction between the business community and the local school districts in Athens, Meigs, and Perry Counties. The Business Advisory Council is made up of business leaders who volunteer their time to discuss issues pertinent to the ongoing success of Project RISE.

Step-by-Step:

1. Hold quarterly meetings for businesses, school representatives, and community members to attend and discuss the pertinent events or information.
2. Send the meeting invite to all Partners, and ensure the local paper advertises it.
Find paper contact.
3. Before scheduling next meeting, ensure there is space at the ESC.
4. Then send meeting invite and reminder (Reminder needs sent one week prior along with the agenda and any other information). **Make a Template.**
5. Send the minutes and any other information no later than one week after the meeting to all invited. **Minute Template.**
6. After one year of meetings at the ESC, start to invite the schools and businesses to host the meetings. **Make sign-up sheet.**
7. Ensure the BAC goals, mission and vision are on website along with the meeting dates and minutes.