

ATHENS-MEIGS EDUCATIONAL SERVICE CENTER

EMPLOYEE TRAVEL

NAME: _____ MONTH: _____

POSITION: _____ CENTER: _____

DATE	DESTINATION	TOTAL MILES	RATE	DAILY AMOUNT
1			0.56	\$ -
2			0.56	\$ -
3			0.56	\$ -
4			0.56	\$ -
5			0.56	\$ -
6			0.56	\$ -
7			0.56	\$ -
8			0.56	\$ -
9			0.56	\$ -
10			0.56	\$ -
11			0.56	\$ -
12			0.56	\$ -
13			0.56	\$ -
14			0.56	\$ -
15			0.56	\$ -
16			0.56	\$ -
17			0.56	\$ -
18			0.56	\$ -
19			0.56	\$ -
20			0.56	\$ -
21			0.56	\$ -
22			0.56	\$ -
23			0.56	\$ -
24			0.56	\$ -
25			0.56	\$ -
26			0.56	\$ -
27			0.56	\$ -
28			0.56	\$ -
29			0.56	\$ -
30			0.56	\$ -
31			0.56	\$ -
TOTAL MILES TRAVELED:			0.56	\$ -

TOTAL AMOUNT

EMPLOYEE SIGNATURE DATE

SUPERVISOR SIGNATURE DATE